

EQUITY TITLE

Jennie Makowski Escrow Officer

871 Coronado Center Drive, #211 Henderson, NV. 89052

Phone: 702-940-5555 Fax: 702-835-0780

SHORT SALE PROCESSING CHECKLIST

Property Address: _____
Lender #1: _____ Lender #2: _____
Loan #: _____ Loan #: _____
Contact Email: _____ Contact Email: _____

Payments Current? Yes ___ No ___

Has NOD been filed? Yes ___ No ___ Has NOD been filed? Yes ___ No ___

IF SECOND MORTGAGE APPLIES, THE DOLLAR AMOUNT YOU WOULD LIKE ON THE HUD 1: \$ _____

Probate? Yes ___ No ___ Name of Attorney _____
Bankruptcy? Yes ___ No ___ Trustee _____
Title in Trust? Yes ___ No ___ Submit Full copy of Trust Agreement
Title in LLC.? Yes ___ No ___ Submit Full copy of Corporate Docs
Divorce? Yes ___ No ___ Submit Divorce Decree

Name of Spouse if not on Title: _____

Is there a LID/SID? Yes ___ No ___
Is there a CIC Association? Yes ___ No ___
Is there a CIC Assessment? Yes ___ No ___

Association Name (Master): _____
Association Mgmt Co. (Master) Name: _____ Tel: _____
Dues (Master): \$ _____ Monthly: \$ _____ Qtrly: \$ _____ Annually: \$ _____

Association Name (Sub): _____
Association Mgmt Co. (Sub) Name: _____ Tel: _____
Dues (Sub): \$ _____ Monthly: \$ _____ Qtrly: \$ _____ Annually: \$ _____

Are CIC Payments Current? Yes ___ No ___ Any CIC Litigations? Yes ___ No ___
Is Seller(s) a US Citizen(s)? Yes ___ No ___
If no, is the owner a resident alien? Yes ___ No ___

AGENT INFORMATION

Listing Agent Commission: _____ Selling Agent Commission: _____
Transaction Fee: _____ Transaction Fee: _____

Is there a negotiator and/or Attorney's Office working this transaction?

Company Name: _____ Fee: \$ _____

Equity Title... Committed to Excellence!